

Risk assessment

Name of activity, event, and location	1 st Broxbourne Scout Group Kingfisher Pack Cabin Camp	Date of risk assessment	12 th August 2024 (needs review if pack arranges camp)	Name of person doing this risk assessment	Andy Barnard (Working with others)
		Date of next review	12 th August 2025		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Covid-19 or pandemic type issues Spread of germs and disease	All	To be assessed based on Scout Association rules at time of event	
Traffic , risk of members involved in accident	Young People, Leaders	YP are restricted to building area only which is traffic free. For trips away from the main building YP are accompanied by leaders YP are made aware frequently that they are not allowed away from building without adult permission.	
Weather , extremes of weather Hyperthermia or sun stroke	Young People, Leaders	Kit list given to all cubs on what clothing needed for the event to cater for all weathers. Main accommodation is in building with central heating to ensure YP kept warm. Weather forecast monitored and activities changed if necessary to suit weather conditions. Leaders to monitor all members of group to check of adverse reactions to weather	
1st Aid – infection risk and treatments	Young People, leaders	1st aid kit available with party and planned activities are not far away from building to ensure quick access to 1 st aid kit. Leaders trained in 1st Aid before event	
Slips Trips and falls - injury	Young People, Leaders	Members have been instructed to wear appropriate footwear for the activity especially for outdoor activities. While on routes hazards always pointed out to members	
Food Hygiene – Food Poisoning, allergies to food	Young People, Leaders	Use best practices for storage of food in in fridges and freezers. Maintain personal hygiene during food preparation. Maintain cleanliness of all surfaces and equipment after each use	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

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Risk assessment

		Leaders in charge of camp to review all health forms for any allergies and ensure catering team are aware. Avoid cross contamination of equipment with washing between uses	
Cooking, Group food preparation – burns and injuries handling sharps and equipment	Leaders and young leaders	No YP (Cubs) are allowed in the cooking area at any time. Correct implements used in food preparation. For parent helpers ensure they are aware of equipment use as different from normal domestic equipment Ensure cold water available to treat burns	
Firelighting and cooking – Burns, splinters from wood fuel, slips and trips	Young People, Leaders	Supervision of matches for lighting fires by adults only YP reminded not to run in area of activities and to take care with firewood collection. Area limits set for where YP can collect wood from Ensure cold water available to treat burns and that leader aware of 1 st aid for injuries.	
1st Aid – failure to deal with incidents correctly exaggerating injuries	Young People, Leaders	Leaders on activity with up-to-date 1st Aid training, in line with Scout association guidelines. 1st Aid kit checked, including use by dates, and stocked. More than one 1st aid kit available if group is to be separated for a length of time during the trip. Health forms filled in for all attendees and physically available throughout the activity.	
Craft – dangers from Sharps (scissors) Choking and solvent misuse	Young People, Leaders	Instruct the children on correct use before commencing. Monitor equipment use and children's behaviour during activity, No solvents being used for activity	
Onsite activities – Failure to follow supplied risk assessments	Young People, Leaders	Ensure all leaders aware of risk assessments from providers. Monitor activities as they start to ensure Cubs aware and follow rules All activities have a leader in charge	
In Touch – Unable to co ordinate an adequate response in the case of serious injury or accident	Young People, Leaders	Intouch system being used for the event and parents given all contact details. Ensure correct and current contact details are available to leaders on site. Ensure all attending leaders know the details of the home contact.	

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		Decide and communicate appropriate levels of in touch management and co-ordination at the start of the event.	
Free time activities – Injuries if activity runs out of hand	Young People	Free time activities to be supervised by leaders to ensure rules and behaviour are explained before activity. Any misbehaviour with potential to cause issues to be addressed with time out	
Cubs Scouting Skills Activity – Unclear instructions or risks from unclear instructions	Young People, Leaders	<ul style="list-style-type: none"> ● Fire Lighting – supervised by appropriate leader who is familiar with requirements and risks for activity, cold water kept nearby for any burns and leaders supervising know correct 1st aid treatment for burns. ● Trails - supervised by appropriate leader who is familiar with requirements and risks for activity, close supervision of activity if cubs have sight impairs as part of activity. ● Craft Activities - supervised by appropriate leader who is familiar with requirements and risks for activity, monitor equipment use by cubs and ensure further briefings to cubs if new risks found. ● Shelter Building - supervised by appropriate leader who is familiar with requirements and risks for activity, ensure cubs are closely supervised when handling staves, ensure shelters when constructed are safe before cubs enter 	

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