

Risk assessment

Name of activity, event, and location	1 st Broxbourne Scout Group S – 011 Table based activities with sharps	Date of risk assessment	12 th August 2024	Name of person doing this risk assessment	Andy Barnard (working with others)
		Date of next review	12 th August 2025		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Maintaining social distance during activities if required Spread on infection	All Present	YP Reminded on code of conduct and correct use of equipment If necessary standing locations around tables increased using extra tables to be used to allow greater spreading out for YP,	
Shared use of table Injuries to all if sharp equipment used	All Present	Limits on the number of YP using tables should be applied if required. Ensure space given to YP is enough for the activities planned If table surfaces used for food prep then aim for tables to be cleaner between uses.	
Use of outdoor spaces: un-even ground, access to space less controlled, cannot be cleaned.	All Present	Tables should be placed level as best as possible and ensuring no danger of tip over. If necessary, ensure adequate light is provided as required for the activity	
Setting up activity Injuries from equipment being set up Slips and trips if poor lighting	All present	Movement of tables to be completed by two YP at least. Ensure enough time is put aside for activity setup without having to rush setup, YP should be encouraged to help put equipment away time permitting Ensure area being used has adequate lighting.	
Excitement for activity Over excited YP with possibility of injuries to themselves or others	All Present	Activity to be explained and necessary rules outlined in area away from activity to ensure YP listen to instructions.	

You can find more information in the Safety checklist for leaders and at scouts.org.uk/safety

UKHQ template published September 2020