

Risk assessment – Activities outside the meeting place.

Name of activity, event, and location	1 st Broxbourne Scout Troop – activities outside the meeting place Event: Orienteering in public spaces	Date of risk assessment	18 th June 2024	Name of person doing this risk assessment	Andy Barnard (working with others)
		Date of next review	(before each event if sooner) June 2025 (or before next event)		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise. What has changed that needs to be thought about and controlled?
General briefing for activity – Attendees unclear of rules and restrictions	Young People Leaders Helpers	Brief all young people, helpers and leaders before activity to discuss potential dangers/risks. Include road safety, items on ground to collect/avoid, general behaviour whilst away from the hut.	
Lost YP during visit – children becoming lost and unsupervised.	Young People	Scouts divided into small groups to ensure head count can be made quickly when out of the hut. Leaders conduct regular counts of YP present to ensure none become separated from the group. Lost children plan in place for the event.	
Roads and traffic – injuries from collisions between vehicles and people.	Young people Leaders Helpers	Brief young people on safety around roads and meeting point car park. Be aware of suitable crossing places, make YP aware of them. Adults directly supervise crossing if necessary (one on each side of the crossing point).	
Weather: rain before and during the activity, hot weather causing heat exhaustion or sun stroke.	Young people Leaders Helpers	The leader will monitor the weather forecast in advance. If unsuitable weather (e.g. heavy rain or extreme heat) is forecast, we'll plan an alternative activity. Leaders will advise participants on suitable clothing to wear and carry (including sun protection and waterproofs). Everyone will bring a filled water bottle. Leaders will check that everyone's suitably equipped at the start of the meeting and have a few spare items available.	

You can find more information in the [Safety checklist for leaders and at scouts.org.uk/safety](#)

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		Leaders will monitor young people and return to our meeting place if it gets too hot or the weather deteriorates.	
Safeguarding – use of toilet facilities shared with general public	Young people Leaders Helpers	Leaders to supervise any toilet breaks from outside of toilet completing YP counts before and after. Welfare checks with YP as they finish using facilities.	
Behaviour Inappropriate behaviour leading to accidents or anti-social incidents	Young People Leaders Helpers	Clear expectations given to YP and section code of conduct to be followed. YP in small groups with adult support for interaction with public.	
Incidents Poor Management leading to increased detrimental effects, injury	Young People Leaders Helpers	Leader in charge known to participants. Designated First Aider. Suitable 1 st Aid kit carried. Ensure robust In Touch system is in place. Leaders/helpers able to contact Leader in charge quickly	
Individual Needs Exclusion, upset, injury	Young People Leaders Helpers Individual	YP and parents consulted, and specific plans put in place. Additional equipment may be needed and the use/ access of this considered. Adjustments for individuals (e.g.: Not having to wear a high vis) to be made.	
Hygiene Risk of infections, including lack of ground hygiene (dog waste, etc)	Young People Leaders Helpers	Activity area walked through to ensure no obvious signs of waste. Leaders to carry hygiene wipes just in case cleaning up needed. Locate suitable storage area for water bottles	

Never be afraid to stop an activity if it is becoming unsafe!

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop halfway through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.

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